



The Dalhousie Association of Graduate Students

Grad House, 1252 LeMarchant Street
Halifax, Nova Scotia, B3H 3P7

Travel Grant Application Form

For use by DAGS Members applying for Travel Grants.

1. PURPOSE

Travel Grants are intended to help graduate students cover the costs of attending conferences related to their program of study.

2. GRANT VALUE

Travel Grants are valued at \$100.

3. ELIGIBILITY

- a. Travel Grants may only be awarded to DAGS Members paying DAGS fees.
- b. The applicant must be attending a conference relating to his or her program of study.
- c. Applications will not be accepted retroactively or for conferences that will occur after graduation.
- d. No DAGS Member may receive more than one travel grant in any fiscal year (May through April).
- e. Travel Grants must be submitted via **EMAIL ONLY** to office@dags.ca

4. FOR OFFICE USE ONLY

Received by:

Name Signature Date

Approved by:

Name Signature Date

Paid:

Cheque No. Date



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5. APPLICANT INFORMATION

Name: _____
Program of study: _____
Email address: _____
Conference name: _____
Conference location: _____
Conference date(s): _____

6. APPLICATION CHECKLIST

a. For Application

Submit to DAGS Office **before conference**:

- Completed application form
- Proof of acceptance from conference (e.g. email message or applicant's name on conference website)
- Budget of projected conference expenses and funding sources

b. For Final Submission – To be submitted via EMAIL ONLY to office@dags.ca

Submit to DAGS Office **within 30 days of conference end date** for grant funds to be issued:

- Updated budget of final conference expenses and funding sources
- Receipts for expenses and funding sources listed in budget (copies are acceptable)

7. APPLICANT SIGNATURE

Signature

Date